## **GUAM BOARD OF BARBERING & COSMETOLOGY**

Regular Board Meeting Monday, August 04, 2025 at 9:00 a.m. (Guam ChST) Join Zoom Meeting

https://us06web.zoom.us/j/83898322619?pwd=YujkPPeuKmwfSCtiWlLtBLnBZiedN1.1

Meeting ID: 838 9832 2619 Passcode: 300723 MINUTES

	Agenda Item	Discussion/Decision	Responsible	Reporting time frame	Status
I	CALL TO ORDER	Meeting Chaired by A. Taitano-Sablan, Chairperson	Chair	0920	Call to Order
	Roll Call  Proof of Publication	GBBC  Present:  Marcy Tiong, Vice-Chairperson  Raymond Santos, Treasurer  □ Joseph Blas, Secretary  Mashley Taitano-Sablan, Chairperson  Guam Daily Post and Public Notice: 07/28/2025 and 07/31/2025.	GBBC	0920	Quorum Establishe
II	APPROVAL OF AGENDA	The board addressed a typographical error in the "Applications for Examination" section, specifically noting that items three and four were erroneously duplicated due to applicants having similar last names. The board clarified that these entries represented separate individuals and made the necessary correction to reflect this distinction. Additionally, it was confirmed that items six, seven, and eight under "Applications for Apprentice" were accurate and required no changes. The motion to amend the agenda and correct the error was seconded and unanimously approved by the board.  Motion to Approve as Amended: A. Taitano-Sablan; 2 <sup>nd</sup> : R. Santos.	GBBC	0921	Unanimously Approved as Amended
III	APPROVAL OF MINUTES	Minutes dated: July 07, 2025  B. Sablan noted a minor correction in the HPLO Administrator's Report, clarifying that the ter "vendor probe" should be amended to read "Vendor Prov" This adjustment was acknowledge as a simple typographical correction.		0923	Unanimously Approved as Amended

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		"vendor probe" should be amended to read "Vendor Prov" This adjustment was acknowledged as a simple typographical correction.			
77.7	IIDI O	Motion to Approve as Amended: M. Tiong; 2 <sup>nd</sup> : R. Santos.			
IV	HPLO ADMINISTRATOR'S REPORT	B. Sablan reported that routine inspections of various establishments are ongoing. Specific inspections were conducted on July 22, 2025, at Luxury Nails in Anigua and Hair Town located in GPO. Violations were identified at both establishments, and the respective operators and owners were notified and given a deadline to address the issues. The board will conduct follow-up inspections to ensure compliance. Additionally, it was reported that practical examinations have officially launched, with a press release issued to announce that, effective August 1, 2025, applicants will be scheduled for practical exams online through the designated Vendor Prov.	HPLO	0925	Noted
V	TREASURER'S REPORT	No Report	R. Santos	0926	No Report
VI	OLD BUSINESS	A. Rules and Regulations – Ongoing  A.Taitano-Sablan apologized regarding not being able to change the document from GoogleDocs that was sent to the board. She noted, however, that the matter was being addressed during the current week.	GBBC	0927	Noted, Ongoing
		B. Complaints			
		1. GBBC-CO-2024-0002 – Date Received: 04/22/2024 B. Sablan informed the board that an internal review had been conducted regarding a complaint submitted through the official form. Despite efforts, the administrative side was unable to locate the individual named in the complaint, as there was no record of them in the licensing database. It was explained that because the person is not a licensee and cannot be identified, the board is unable to proceed with a formal investigation. However, due to the use of a prohibited tool cited in the complaint, it was recommended that a letter of concern or a notice of violation be issued to the establishment. This recommendation was supported by the acknowledgment that the infraction also constitutes a sanitation violation under health regulations. The board agreed that issuing a violation notice would be the appropriate next step, and efforts would continue to identify the individual listed by the company as the operator in question. The matter will be addressed accordingly.	M Tiong		In-Progress
<u>L</u>		2. GBBC-CO-2024-003 - Date Received: 06/25/2024 No Report	J. Blas		In-Progress, No Update

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		<ol> <li>GBBC-CO-2025-01 – Date Received: 01/24/2025</li> <li>R. Santos noted he had provided S. Manibusan his availability, with the expectation to move forward.</li> </ol>	R Santos		In-Progress
		<ol> <li>GBBC-CO-2025-002 – Date received: 3/26/2025</li> <li>R. Santos noted he had provided S. Manibusan his availability, with the expectation to move forward.</li> </ol>	R. Santos		In-Progress
		5. GBBC-CO-2025-003 – Date received: 4/11/2025 An update was provided indicating that the investigation remains ongoing following a meeting with the complainant. Additional information has been gathered, and while some issues raised in the complaint have been reviewed, further inquiry is still required. A. Taitano-Sablan expressed the intention to complete the process by the end of the month, she will inform the board if additional time becomes necessary. Plans were also mentioned to schedule a few more follow-up actions as part of the investigation.	A. Taitano- Sablan		In-Progress, Further Inquiry Required
		C. Applications for Establishment  1. Sol Esthetics & Wellness  A. Taitano-Sablan clarified that during the previous meeting, there had been some confusion regarding an application due to references to two separate jobsite inspections. Upon further review, it was confirmed that there is, in fact, only one establishment involved. The proper documentation is now being prepared to reflect this correction. The board was informed that the application, along with the related email correspondence following the last meeting, had been reviewed, and the applicant has since confirmed that only a single unit is in question.  Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos	GBBC		Unanimously Approved
VII	NEW BUSINESS	A. Applications for Examination		0942	
		<ol> <li>Skyler Mae-Kyla Rhayne A. Ecijan – Esthetician         Motion to Approve: M. Tiong; 2<sup>nd</sup>: R. Santos.</li> <li>Yan Feng – Manicurist         Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</li> <li>Thi Thanh Hang Nguyen – Manicurist         Motion to Table pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</li> </ol>	GBBC		Unanimously Approved  Unanimously Approved  Tabled, Pending Police Clearance
		4. Thanh Nhiem Nguyen – Manicurist  Motion to Table pending Police Clearance from TX: M. Tiong; 2 <sup>nd</sup> : R. Santos.			Tabled, Pending Police Clearance

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	5. Thi Thanh Hoa Nguyen – Manicurist  Motion to Table pending Police Clearance from TX: M. Tiong; 2 <sup>nd</sup> : R. Santos.			Tabled, Pending Police Clearance
	B. Applications for Apprentice		1	W
	Emilia Antiquena – Manicurist     M. Tiong noted that E. Antiquena has held an apprentice status since 2018, which significantly exceeds the allowable two-year period.	GBBC		Unanimously Disapprove
	Motion to Disapprove: M. Tiong; 2 <sup>nd</sup> : R. Santos.			
	2. Loren E. Forbes – Manicurist It was stated that L. Forbes, whose apprentice application was under review, currently has a supervisor listed on her application who had been approved as an apprentice earlier in the meeting. M. Tiong emphasized that L. Forbes must also submit a re- examination application to maintain eligibility. As a result, a motion was made to table her apprentice application, including the request to change her supervisor, until she completes the necessary steps for re-examination approval.			Unanimously Tabled
	Motion to Table: M. Tiong; 2 <sup>nd</sup> : R. Santos.  3. Kaeliah Guerrero – Manicurist Motion to Approve: R. Santos; 2 <sup>nd</sup> : M. Tiong.	-		Unanimously Approved
	4. Jee Yeong Peck – Manicurist  Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos.	1		Unanimously Approved
	5. Yan Feng – Manicurist  Motion to Approve: R. Santos; 2 <sup>nd</sup> : M. Tiong.			Unanimously Approved
	6. Thi Thanh Hang Nguyen – Manicurist  Motion to Table Pending Police Clearance from TX: M. Tiong; 2 <sup>nd</sup> : R. Santos.		:	Tabled, Pending Police Clearance
	7. Thanh Nhiem Nguyen – Manicurist  Motion to Table pending Police Clearance from TX: M. Tiong; 2 <sup>nd</sup> : R. Santos.		:	Tabled, Pending Police Clearance
	8. Thi Thanh Hoa Nguyen – Manicurist  Motion to Table pending Police Clearance from TX: M. Tiong; 2 <sup>nd</sup> : R. Santos.			Tabled, Pending Police Clearance
	C. Application for Re-Examination		1	
	1. Emilia Antiquena – Manicurist  Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos.	GBBC		Unanimously Approved
	2. Sylia F. Deliguin – Esthetician  Motion to Approve: R. Santos; 2 <sup>nd</sup> : M. Tiong.			Unanimously Approved

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	3. Jee Yeong Peck – Manicurist  Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos.			Unanimously Approved
	4. Tatiana Tatarinova – Manicurist	1		Unanimously
	Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos.			Tabled
	D. Applications for Establishment		1	
	1. Heritage Beauty College	GBBC	1	Tabled Until Next Meeting
	It was confirmed that while funds for the application have been received, the required Department of Public Health job site inspection report is missing and must be submitted for the application to proceed. Additionally, it was observed that J. Vivas is currently listed as the sole operator of the establishment, which is categorized as a school. As such, the board clarified that the operator must be a licensed instructor, and this designation will need to be corrected. Since this is a new school establishment, a complete curriculum must also be submitted as part of the application process, in accordance with board requirements for instructional institutions.			
	L. Taitano addressed the board to clarify that inspections by the fire department and public works had already been completed, but the public health inspection was pending due to scheduling issues. She inquired whether the application could proceed once the remaining documents were submitted or if it would need to wait until the next board meeting. In response, the board explained that both the job site inspection and the curriculum are critical components that must be reviewed, and therefore the application would be tabled until the next meeting. This would allow sufficient time for submission of the missing documents and for correcting the listed operator to a licensed instructor, which is mandatory for school-based establishments.			
	<ul> <li>Motion to Table to Next Meeting: M. Tiong; 2<sup>nd</sup>: R. Santos.</li> <li>2. The Beauty Exchange by Mariacy     The board clarified that the application in question must be resubmitted under the correct classification as a new establishment, rather than as a simple name change. It was emphasized that this requirement is due to a change in the category of the establishment—from a cosmetology school to a cosmetology establishment focused on salon operations—rather than a mere change in name. As such, the change necessitates a new application and the submission of a job site inspection report that corresponds with the updated classification.</li> </ul>			Tabled, Pending New Application and Inspection Reports
	It was further confirmed that the applicant had already paid the appropriate fee for a new establishment application. Therefore, the board advised that the applicant only needs to revise the type of application submitted and provide the required inspection			

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		documentation. In light of this, the board agreed to table the matter until the next meeting, allowing the applicant the opportunity to make the necessary adjustments without having to restart the application process entirely.  Motion to Table Pending New Application and Inspection Reports: R. Santos; 2 <sup>nd</sup> : M. Tiong.			
VIII	NEXT BOARD MEETING	Next Scheduled Meeting: September 15, 2025, at 9:00am.	GBBC	1001	Set Date
IX	ADJOURNMENT	Motion to Adjourn: M. Tiong; 2 <sup>nd</sup> : R. Santos.	GBBC	10.01	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.	Date Submitted:		
Submitted by the GBBC Secretary:	Date: 9/15/25		
Approved by the GBBC with or without changes:	Date: 9/15/25		
Certified by or Attested by the Chairperson:	Date:		