

# GUAM BOARD OF BARBERING & COSMETOLOGY

Regular Board Meeting

Monday, August 04, 2025 at 9:00 a.m. (Guam ChST)

Join Zoom Meeting

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Meeting ID: 838 9832 2619

Passcode: 300723

## MINUTES

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Agenda Item		Discussion/Decision		Responsible party	Reporting time frame	Status
I	CALL TO ORDER	Meeting Chaired by A. Taitano-Sablan, Chairperson		Chair	0920	Call to Order
	Roll Call	<b>GBBC</b> <u>Present:</u> <input checked="" type="checkbox"/> Marcy Tiong, Vice-Chairperson <input checked="" type="checkbox"/> Raymond Santos, Treasurer <input type="checkbox"/> Joseph Blas, Secretary <input checked="" type="checkbox"/> Ashley Taitano-Sablan, Chairperson	<b>Other Attendees:</b> <u>Present:</u> Sharon Manibusan, DPHSS/HPLO Breanna Sablan, DPHSS/HPLO  <u>Virtually Present:</u> Joaquin Blaz, DPHSS Peter John Camacho, DPHSS Sapp Regina Anne Anulao C. Leohan Lolita SN Taitano Ms. Anita	GBBC	0920	Quorum Establishe
	Proof of Publication	Guam Daily Post and Public Notice: 07/28/2025 and 07/31/2025.			0921	Confirmed
II	APPROVAL OF AGENDA	The board addressed a typographical error in the "Applications for Examination" section, specifically noting that items three and four were erroneously duplicated due to applicants having similar last names. The board clarified that these entries represented separate individuals and made the necessary correction to reflect this distinction. Additionally, it was confirmed that items six, seven, and eight under "Applications for Apprentice" were accurate and required no changes. The motion to amend the agenda and correct the error was seconded and unanimously approved by the board.  <i>Motion to Approve as Amended: A. Taitano-Sablan; 2<sup>nd</sup>: R. Santos.</i>		GBBC	0921	Unanimously Approved as Amended
III	APPROVAL OF MINUTES	Minutes dated: <b>July 07, 2025</b> B. Sablan noted a minor correction in the HPLO Administrator's Report, clarifying that the term "vendor probe" should be amended to read "Vendor Prov" This adjustment was acknowledged as a simple typographical correction.		GBBC	0923	Unanimously Approved as Amended

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		<p>"vendor probe" should be amended to read "Vendor Prov" This adjustment was acknowledged as a simple typographical correction.</p> <p><i>Motion to Approve as Amended: M. Tiong; 2<sup>nd</sup>: R. Santos.</i></p>			
IV	HPLO ADMINISTRATOR'S REPORT	B. Sablan reported that routine inspections of various establishments are ongoing. Specific inspections were conducted on July 22, 2025, at Luxury Nails in Anigua and Hair Town located in GPO. Violations were identified at both establishments, and the respective operators and owners were notified and given a deadline to address the issues. The board will conduct follow-up inspections to ensure compliance. Additionally, it was reported that practical examinations have officially launched, with a press release issued to announce that, effective August 1, 2025, applicants will be scheduled for practical exams online through the designated Vendor Prov.	HPLO	0925	Noted
V	TREASURER'S REPORT	No Report	R. Santos	0926	No Report
VI	OLD BUSINESS	<b>A. Rules and Regulations – Ongoing</b>	GBBC	0927	Noted, Ongoing
		A. Taitano-Sablan apologized regarding not being able to change the document from GoogleDocs that was sent to the board. She noted, however, that the matter was being addressed during the current week.			
		<b>B. Complaints</b>			
		<b>1. GBBC-CO-2024-0002 – Date Received: 04/22/2024</b> B. Sablan informed the board that an internal review had been conducted regarding a complaint submitted through the official form. Despite efforts, the administrative side was unable to locate the individual named in the complaint, as there was no record of them in the licensing database. It was explained that because the person is not a licensee and cannot be identified, the board is unable to proceed with a formal investigation. However, due to the use of a prohibited tool cited in the complaint, it was recommended that a letter of concern or a notice of violation be issued to the establishment. This recommendation was supported by the acknowledgment that the infraction also constitutes a sanitation violation under health regulations. The board agreed that issuing a violation notice would be the appropriate next step, and efforts would continue to identify the individual listed by the company as the operator in question. The matter will be addressed accordingly.	M. Tiong		In-Progress
		<b>2. GBBC-CO-2024-003 – Date Received: 06/25/2024</b> No Report	J. Blas		In-Progress, No Update

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		<b>3. GBBC-CO-2025-01 – Date Received: 01/24/2025</b> R. Santos noted he had provided S. Manibusan his availability, with the expectation to move forward.	R. Santos		In-Progress	
		<b>4. GBBC-CO-2025-002 – Date received: 3/26/2025</b> R. Santos noted he had provided S. Manibusan his availability, with the expectation to move forward.	R. Santos		In-Progress	
		<b>5. GBBC-CO-2025-003 – Date received: 4/11/2025</b> An update was provided indicating that the investigation remains ongoing following a meeting with the complainant. Additional information has been gathered, and while some issues raised in the complaint have been reviewed, further inquiry is still required. A. Taitano-Sablan expressed the intention to complete the process by the end of the month, she will inform the board if additional time becomes necessary. Plans were also mentioned to schedule a few more follow-up actions as part of the investigation.	A. Taitano-Sablan		In-Progress, Further Inquiry Required	
		<b>C. Applications for Establishment</b>				
		<b>1. Sol Esthetics &amp; Wellness</b> A. Taitano-Sablan clarified that during the previous meeting, there had been some confusion regarding an application due to references to two separate jobsite inspections. Upon further review, it was confirmed that there is, in fact, only one establishment involved. The proper documentation is now being prepared to reflect this correction. The board was informed that the application, along with the related email correspondence following the last meeting, had been reviewed, and the applicant has since confirmed that only a single unit is in question.  <i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: R. Santos..</i>	GBBC		Unanimously Approved	
VII	NEW BUSINESS	<b>A. Applications for Examination</b>		0942		
		<b>1. Skyler Mae-Kyla Rhayne A. Ecijan – Esthetician</b> <i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>	GBBC		Unanimously Approved	
		<b>2. Yan Feng – Manicurist</b> <i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>			Unanimously Approved	
		<b>3. Thi Thanh Hang Nguyen – Manicurist</b> <i>Motion to Table pending Police Clearance from TX: M. Tiong ; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance	
		<b>4. Thanh Nhiem Nguyen – Manicurist</b> <i>Motion to Table pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance	

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		<b>5. Thi Thanh Hoa Nguyen – Manicurist</b> <i>Motion to Table pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance
		<b>B. Applications for Apprentice</b>			
		<b>1. Emilia Antiquena – Manicurist</b> M. Tiong noted that E. Antiquena has held an apprentice status since 2018, which significantly exceeds the allowable two-year period.  <i>Motion to Disapprove : M. Tiong; 2<sup>nd</sup>: R. Santos.</i>	GBBC		Unanimously Disapprove
		<b>2. Loren E. Forbes – Manicurist</b> It was stated that L. Forbes, whose apprentice application was under review, currently has a supervisor listed on her application who had been approved as an apprentice earlier in the meeting. M. Tiong emphasized that L. Forbes must also submit a re-examination application to maintain eligibility. As a result, a motion was made to table her apprentice application, including the request to change her supervisor, until she completes the necessary steps for re-examination approval.  <i>Motion to Table: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Unanimously Tabled
		<b>3. Kaeliah Guerrero – Manicurist</b> <i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>			Unanimously Approved
		<b>4. Jee Yeong Peck – Manicurist</b> <i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Unanimously Approved
		<b>5. Yan Feng – Manicurist</b> <i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>			Unanimously Approved
		<b>6. Thi Thanh Hang Nguyen – Manicurist</b> <i>Motion to Table Pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance
		<b>7. Thanh Nhiem Nguyen – Manicurist</b> <i>Motion to Table pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance
		<b>8. Thi Thanh Hoa Nguyen – Manicurist</b> <i>Motion to Table pending Police Clearance from TX: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>			Tabled, Pending Police Clearance
		<b>C. Application for Re-Examination</b>			
		<b>1. Emilia Antiquena – Manicurist</b> <i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>	GBBC		Unanimously Approved
		<b>2. Sylia F. Deliguin – Esthetician</b> <i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>			Unanimously Approved



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		documentation. In light of this, the board agreed to table the matter until the next meeting, allowing the applicant the opportunity to make the necessary adjustments without having to restart the application process entirely.  <i>Motion to Table Pending New Application and Inspection Reports: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>			
VIII	NEXT BOARD MEETING	Next Scheduled Meeting: September 15, 2025, at 9:00am.	GBBC	1001	Set Date
IX	ADJOURNMENT	<i>Motion to Adjourn: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>	GBBC	10:01	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the GBBC Secretary:



Date:

9/15/25

Approved by the GBBC with or without changes:



Date:

9/15/25

Certified by or Attested by the Chairperson:

Date: